

NRC FORM 114  
(5-20)  
NRCM 4108

U.S. NUCLEAR REGULATORY COMMISSION

**CAREER OPPORTUNITY ANNOUNCEMENT**

DO NOT REMOVE POSTING

AN EQUAL OPPORTUNITY EMPLOYER. CANDIDATES WILL BE CONSIDERED WITHOUT DISCRIMINATION FOR ANY NONMERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICAL AFFILIATION, MARITAL STATUS, PHYSICAL OR MENTAL HANDICAPS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

POSITION TITLE: <b>Safeguards Coordinator</b>		ANNOUNCEMENT NUMBER: <b>0226003</b>	DATES: OPENING <b>10/15/01</b> CLOSING (Close of business) <b>10/31/01</b>	EXPIRATION: (For "Open Unit Filed" vacancies remove posting on this date)	
SERIES <b>0801   1301</b>	GRADE <b>GG-14</b>	KNOWN PROMOTION POTENTIAL TO: <b>GG-14</b>	AREA OF CONSIDERATION		
ORGANIZATION LOCATION <b>Incident Response Operations</b>			NATIONWIDE <input checked="" type="checkbox"/>		
			WASHINGTON, DC COMMUTING AREA <input checked="" type="checkbox"/>		
			REGION COMMUTING AREA		
			<input checked="" type="checkbox"/> OTHER NRC Wide		
			TYPE OF POSITION		
			BARGAINING UNIT <input checked="" type="checkbox"/>		
			FULL-TIME <input checked="" type="checkbox"/>		
			PERMANENT APPOINTMENT <input checked="" type="checkbox"/>		
			INCUMBENT IS SUBJECT TO RANDOM DRUG TESTING		
			NONBARGAINING UNIT <input type="checkbox"/>		
			PART-TIME <input type="checkbox"/>		
			TEMPORARY APPOINTMENT <input checked="" type="checkbox"/>		
			NOT TO EXCEED <b>1 YEAR</b>		
DUTY LOCATION <b>Rockville, MD</b>		TRAVEL REQUIREMENTS <b>Occasional</b>	NAME OF IMMEDIATE SUPERVISOR <b>Richard Wessman, Director, IRO</b>		

APPLICATION INSTRUCTIONS: COMPLETE AND SUBMIT THE FOLLOWING TO THE ADDRESS SPECIFIED AT THE BOTTOM OF THIS PAGE. (Use the Vacancy Announcement Number in all correspondence.)

1. AN UPDATED SP/PI PERSONAL QUALIFICATIONS STATEMENT OR APPLICATION FOR GOVERNMENT EMPLOYMENT OR RESUME
2. AN NRC FORM 114 VACANCY APPLICATION STATUS NOTICE (NRC applicants only)
3. A COPY OF YOUR CURRENT PERFORMANCE APPRAISAL OR A SIGNED STATEMENT THAT IT IS NOT AVAILABLE.
4. NRC APPLICANTS(ONLY); FOUR COPIES OF APPLICATION MATERIALS REQUESTED.
5. THE NRC IS A ZERO-TOLERANCE AGENCY WITH RESPECT TO ILLEGAL DRUG USE.
6. OTHER (Specify):

NOTICE: APPLICATIONS MAY BE REFERRED TO THE RATING ENTITY A MINIMUM OF SIXTEEN (16) CALENDAR DAYS AFTER OPENING DATE.

NONBARGAINING UNIT POSITIONS ONLY. CANDIDATES WHOSE PRESENT PROMOTION POTENTIAL DOES NOT EXCEED THE POTENTIAL OF THIS VACANCY MAY NOT BE SUBJECT TO RATING PROCEDURES AND MAY BE REFERRED DIRECTLY TO THE SELECTING OFFICIAL.

DUTIES OF POSITION (If this position is announced at multiple grade levels, these duties describe the full performance level; at lower grade levels the duties may vary slightly and will be performed under somewhat closer supervision.)

**\* TEMPORARY POSITION NTE 1 YEAR - MAY BECOME PERMANENT \***

Incumbent is responsible for coordinating NRC's response activities related to safeguards events related to nuclear materials and nuclear facilities. Participates in the development of policy and criteria pertaining to the physical protection of nuclear materials and nuclear

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QUALIFICATIONS REQUIRED (If the position is announced at multiple grade levels, these qualifications describe the full performance level, unless otherwise specified. The position description, immediate supervisor, and/or NRC Manual chapter and Appendix 4108 can be consulted for more detailed qualification requirements and/or interpretation of qualifying experience.)

**CANDIDATES MUST HAVE AT LEAST ONE YEAR'S EXPERIENCE AT THE NEXT LOWER GRADE LEVEL IN ONE OF THE OCCUPATIONAL SERIES LISTED ABOVE.**

All candidates must have knowledge of the theories, principles, and practices of engineering or health physics gained through education and experience in one of the engineering or physical sciences as evidenced by

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RATING FACTORS (Applicants are strongly encouraged to submit a statement addressing the Rating listed below.)

**APPLICANTS MUST ADDRESS RATING FACTORS:**

1. Detailed and comprehensive knowledge of the principles, theories, and practices related to safeguards of nuclear material and facilities.

(EXAMPLE: Describe specific work experience, education, and training which demonstrate your knowledge and expertise in these areas. Provide

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FOR ADDITIONAL INFORMATION CONTACT

**Jill Solan****Email: JAS6****Mail Stop: T-2D32**

TELEPHONE

AREA  
CODE

NUMBER

**301****415-5016**

SEND APPLICATION MATERIALS TO:

<input checked="" type="checkbox"/> Human Resources Washington & Operations Office of Human Resources	<input type="checkbox"/> Region I Personnel Officer	<input type="checkbox"/> Region II Personnel Officer	<input type="checkbox"/> Region III Personnel Officer	<input type="checkbox"/> Region IV Personnel Officer
U.S. Nuclear Regulatory Commission Washington, D.C. 20555	U.S. Nuclear Regulatory Commission 475 Allendale Road King of Prussia, PA 19406	U.S. Nuclear Regulatory Commission 61 Forsyth Street, SW (23185) Atlanta, GA 30303	U.S. Nuclear Regulatory Commission 801 Warrenville Road Lisle, IL 60532	U.S. Nuclear Regulatory Commission 611 Ryan Plaza Drive, Suite 400 Arlington, TX 76011

**CAREER OPPORTUNITY ANNOUNCEMENT**  
(Continuation)

		PAGE	OF
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DUTIES OF POSITION - CONTINUED

facilities. Develops and maintains detailed procedures for interfacing with NRC Headquarters, regional offices, and other Federal agencies involved in a safeguards situation.

QUALIFICATIONS REQUIRED - CONTINUED

a bachelor's degree or equivalent combination of education, training, and extensive safeguards-related experience in nuclear materials management for fuel cycle facilities.

RATING FACTORS - CONTINUED

specific examples and accomplishments that reflect your ability to apply this knowledge and expertise to analyze safeguards, environmental, radiological, health, or safety issues associated with nuclear activities.)

2. Knowledge of Federal and State legislation, Executive Orders, and government regulations related to materials and facilities safeguards.

(EXAMPLE: Describe specific work experience, education, and training which demonstrates your knowledge and expertise in these areas. Provide specific examples and accomplishments that reflect your ability to apply this knowledge and expertise to analyze safeguards, environmental, radiological, health, or safety issues associated with nuclear activities.)

3. Knowledge of the principles, theories and practices of safeguards activities.

(EXAMPLE: Describe specific work experience, education, and training which demonstrate your knowledge of emergency preparedness and emergency plan development. Provide examples of your participation in any activities associated with testing agency emergency plans and preparedness. Provide specific examples and accomplishments that reflect your experience in interacting with Federal, State, or local entities with respect to agency exercises for nuclear facilities.)

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RATING FACTORS - CONTINUED

4. Demonstrated ability to communicate both orally and in writing, and to coordinate with other NRC offices, other government agencies, licensees, or industry groups on varied, complex, and sometimes controversial technical problems.

(EXAMPLE: Describe specific work experience, training, and accomplishments which demonstrate your ability to communicate complex technical information, both orally and in writing. What types of presentations have you made, to whom and for what purpose. What type(s) of original writing do you routinely perform. Provide examples and accomplishments.)

5. Demonstrated ability to work under stressful situations during evolving situations.

(EXAMPLE: Provide specific examples of stressful work experiences during which you were required to make timely, accurate assessments while the available data continued to emerge or unfold. Describe the scope and complexity of the issues/events involved. Provide specific examples and accomplishments.

NOTE: Breadth, recency, and length of experience in the field; training, awards and commendations; past and current performance; and community or outside professional activities will be considered as they relate to each of the above rating factors to determine the level of knowledge, skill or ability of candidates.

PLEASE SUBMIT FOUR COPIES OF SF-171, OF-612 OR RESUME, STATEMENT ADDRESSING RATING FACTORS, AND YOUR MOST RECENT PERFORMANCE APPRAISAL TO: JILL SOLAN, T-2D32

REASONABLE ACCOMMODATIONS WILL BE MADE FOR QUALIFIED APPLICANTS OR EMPLOYEES WITH DISABILITIES, EXCEPT WHEN DOING SO WOULD POSE AN UNDUE HARDSHIP ON THE AGENCY.

EXECUTIVE AGENCIES ARE PROHIBITED FROM ACCEPTING OR CONSIDERING APPLICANTS FOR COMPETITIVE APPOINTMENTS OR POSITIONS BASED ON POLITICAL RECOMMENDATIONS FROM MEMBERS OF CONGRESS, CONGRESSIONAL EMPLOYEES, ELECTED STATE OR LOCAL GOVERNMENT OFFICIALS, AND POLITICAL PARTY OFFICIALS. SUCH OFFICIALS MAY ONLY SUPPLY STATEMENTS REGARDING THE CHARACTER AND RESIDENCE OF THE APPLICANT.